



DRAFT VERSION

MINUTES

BISHOP'S STORTFORD BUSINESS IMPROVEMENT DISTRICT (BID) **ANNUAL GENERAL MEETING**

Venue: Zoom

Date: Monday 5 October 2020

Time: 6pm

Attended by: Chris Gregory (Independent consultant from Heartflood), Karen Burton (Karen's Cakes), Sam Cook (Nockolds), Glenn Armon Jones (Barrow LLP), Michael Smith (Jackson Square), Gina Thomas (BID Manager), Perry Colman (Elements), Judith Bates (Premier Travel), Kathryn Hughes (Fashion Interiors), Sara Farnsworth (Waitrose), Sinead Corr (Independent), Graham McAndrew (East Herts), Colin Woodward (Herts County Council), Finbarr O'Regan (The Bridge House), Graham Burgess (Coopers), Cara Rayner (Portland Place), Ali Pashazadeh (8 High Street) and Teresa Smith (Procook).

Apologies from: None

Minutes of the meeting

- **Welcome and Introduction from Chris Gregory**
 - Chris introduced himself as an independent consultant Bishop's Stortford BID who had been invited to chair the meeting tonight.
 - The challenging circumstances of the last 6 months have been tough on us all, and have required changes and amends to plans.
 - Using Zoom to host the AGM due to the current situation.
- **Annual Report**
 - The 2019-2020 Annual Review Document was circulated to all attendees prior to the meeting. Everyone confirmed they have received a copy.
 - It will added to the BID website after the meeting for all levy payers to view.
- **Annual Accounts**
 - These are summarised in the 2019-2020 Annual Review Document which was circulated to all attendees prior to the meeting. Everyone confirmed they have received a copy and it will be added to the BID website after the meeting for all levy payers to view.

- **Appointment of Directors**

- Board members – Lindsey Trundle, Katie Bradshaw and Lynda Foster have stepped down and are not seeking reappointment. We thank them for their service to the BID.
- Michael Smith stepped down and was successfully re-appointed.
- Two new board members put themselves forward, Finbarr O'Regan of the Bridge House) and Graham Burgess of Coopers. Both of these were appointed.
- In addition a Town Council rep was appointed, name was confirmed post meeting as Dave Anderson.

- **Feedback from eligible BID levy payers**

- Ali Pashazadeh from 8 High Street submitted some question in advance of the meeting regarding the accounts and the business plan. Chris confirmed with him these had been answered by the meeting. Ali also brought up an issue with his grant application. Gina will pick this up with him outside of the meeting to see if the BID can assist.

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